



## Policy and Resources Committee

**Date:** THURSDAY, 21 JANUARY 2016

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Mark Boleat (Chairman)	Alderman Robert Howard (Ex-Officio Member)
Jeremy Mayhew (Deputy Chairman)	Wendy Hyde
Deputy Catherine McGuinness (Deputy Chairman)	Vivienne Littlechild (Ex-Officio Member)
Hugh Morris (Deputy Chairman)	Edward Lord
Deputy Douglas Barrow	Wendy Mead
Deputy John Bennett	Deputy Alastair Moss (Ex-Officio Member)
Sheriff & Alderman Charles Bowman	Deputy Joyce Nash
Alderman Sir Michael Bear	Dhruv Patel (Ex-Officio Member)
Deputy Roger Chadwick (Ex-Officio Member)	Deputy Henry Pollard (Ex-Officio Member)
Henry Colthurst	Alderman Dr Andrew Parmley
Deputy Alex Deane	Alderman Baroness Scotland (Ex-Officio Member)
Deputy Billy Dove (Ex-Officio Member) Chief Commoner	Deputy Dr Giles Shilson
Simon Duckworth	Jeremy Simons
The Rt Hon the Lord Mayor, The Lord Mountevans	Sir Michael Snyder
Stuart Fraser	Deputy John Tomlinson
Marianne Fredericks	Michael Welbank (Ex-Officio Member)
George Gillon	Alderman Sir David Wootton
Deputy the Revd Stephen Haines (Ex-Officio Member)	

**Enquiries:** **Angela Roach**  
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**Lunch will be served in Guildhall Club at 1PM**  
**NB: Part of this meeting could be the subject of audio visual recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To consider minutes as follows:-
  - a) To agree the public minutes of the meeting held on 10 December 2015.  
**For Decision**  
(Pages 1 - 10)
  - b) To note the draft public minutes of the Projects Sub-Committee meeting held on 1 December 2015.  
**For Information**  
(Pages 11 - 18)
  - c) To note the draft public minutes of the Members Privileges Sub-Committee meeting held on 10 December 2015.  
**For Information**  
(Pages 19 - 22)
4. **COMMITTEE TERMS OF REFERENCE**  
Report of the Town Clerk.  
**For Decision**  
(Pages 23 - 26)
5. **HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE**  
Report of the Town Clerk.  
**For Decision**  
(Pages 27 - 30)
6. **RESOLUTION FROM THE EDUCATION BOARD**  
To consider a resolution of the Education Board dated 3 December 2015.  
**For Decision**  
(Pages 31 - 32)
7. **VOTER REGISTRATION**  
Report of the Town Clerk.  
**For Decision**  
(Pages 33 - 38)
8. **LONDON COUNCILS GRANTS SCHEME**  
Report of the Town Clerk.  
**For Decision**  
(Pages 39 - 46)

9. **REGULATION OF INVESTIGATORY POWERS ACT 2000**  
Report of the Deputy Town Clerk.  
  
**NB: Appendix 1 of this report (Policy and Procedure Manual) has been circulated as a separately bound document.**  
  
**For Decision**  
(Pages 47 - 50)
10. **APPOINTMENT OF GOVERNOR OF THE MUSEUM OF LONDON**  
Report of the Town Clerk.  
  
**For Decision**  
(Pages 51 - 52)
11. **REVENUE AND CAPITAL BUDGETS FOR FINANCE COMMITTEE OPERATIONAL SERVICES**  
Report of the Chamberlain.  
  
**NB: This report will have been considered by the Finance Committee at its meeting on 19 January 2016.**  
  
**For Decision**  
(Pages 53 - 72)
12. **ANTI-TERRORISM TRAFFIC REGULATION ORDER**  
Report of the Director of the Built Environment.  
  
**For Decision**  
(Pages 73 - 86)
13. **CITY CAREERS OPEN HOUSE PROGRAMME**  
Report of the Director of Economic Development.  
  
**For Decision**  
(Pages 87 - 92)
14. **HOUSING AND PLANNING BILL**  
Report of the Remembrancer.  
  
**For Information**  
(Pages 93 - 96)
15. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**  
Report of the Chamberlain.  
  
**For Information**  
(Pages 97 - 110)
16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
18. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

## Part 2 - Non-Public Agenda

### 19. **NON-PUBLIC MINUTES**

To consider non-public minutes of meetings as follows:-

- a) To agree the non-public minutes of the meeting held on 10 December 2015.

**For Decision**  
(Pages 111 - 112)

- b) To note the draft non-public minutes of the Projects Sub-Committee meeting held on 1 December 2015.

**For Information**  
(Pages 113 - 118)

- c) To note the draft non-public minutes of the Members Privileges Sub-Committee meeting held on 10 December 2015.

**For Information**  
(Pages 119 - 120)

- d) To note the draft non-public minutes of the Ceremonials Working Party meeting held on 15 December 2015.

**For Information**  
(Pages 121 - 126)

- e) To note the draft non-public minutes of the Hospitality Working Party meeting held on 11 December 2015.

**For Information**  
(Pages 127 - 134)

### 20. **EFFECTIVENESS OF HOSPITALITY REVIEW**

Report of Remembrancer.

**For Decision**  
(Pages 135 - 148)

### 21. **ACADEMY EXPANSION PROGRAMME**

Report of the Director of Community and Children's Services.

**For Decision**  
(Pages 149 - 160)

### 22. **SERVICE BASED REVIEW SAVINGS PROGRAMME - PROFILING CHANGES**

Report of the Chamberlain.

**NB: This report was considered by the Efficiency and Performance Sub (Finance) Committee at its meeting on 13 January 2016.**

**For Decision**  
(Pages 161 - 170)

23. **SERVICE BASED REVIEW - TOWN CLERK'S DEPARTMENT**

Report of the Deputy Town Clerk.

**NB: This report was considered by the Efficiency and Performance Sub (Finance) Committee on 13 January 2016 and is due to be considered by the Establishment Committee on 4<sup>th</sup> February 2016.**

**For Information**  
(Pages 171 - 176)

24. **MUSEUM OF LONDON RELOCATION BUSINESS CASE**

Report of the Chamberlain.

**NB: This report will have been considered by your Resource Allocation Sub-Committee on 14<sup>th</sup> January 2016 and its recommendation will be reported verbally at the meeting.**

**For Decision**  
(Pages 177 - 184)

25. **OPERATIONAL PROPERTY - SECURITY ENHANCEMENTS**

Report of the Town Clerk.

**NB: This report will have been considered by your Resource Allocation Sub-Committee on 14<sup>th</sup> January 2016 and its recommendation will be reported verbally at the meeting.**

**For Decision**  
(Pages 185 - 190)

26. **ADDITIONAL WORKS PROGRAMME**

Report of the Chamberlain.

**NB: This report will have been considered by your Resource Allocation Sub-Committee on 14<sup>th</sup> January 2016 and its recommendation will be reported verbally at the meeting.**

**For Decision**  
(Pages 191 - 246)

27. **PROJECT FUNDING UPDATE**

Report of the Chamberlain.

**NB: This report will have been considered by your Resource Allocation Sub-Committee on 14<sup>th</sup> January 2016 and its recommendation will be reported verbally at the meeting. Background papers relating to the individual projects covered in the report are available on request.**

**For Decision**  
(Pages 247 - 254)

28. **STRATEGIC PROPERTY REVIEWS**  
Reports of the City Surveyor as follows:-

a) Strategic Property Review

**For Information**  
(Pages 255 - 256)

b) City Fund Strategic Review

**For Information**  
(Pages 257 - 258)

c) City's Estate Strategic Review

**For Information**  
(Pages 259 - 260)

d) Bridge House Estates Strategic Review

**For Information**  
(Pages 261 - 262)

**NB: The Annual Reviews have been circulated as a separately bound electronic document only. Hard copies of the Reviews are available on request from the Town Clerk's department.**

29. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**  
Report of the Town Clerk.

**For Information**  
(Pages 263 - 264)

30. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

31. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**